

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

N 8900.559

National Policy

Effective Date:
8/28/20

Cancellation Date:
8/28/21

SUBJ: FSDO Review and Submitting Aeronautical Data to Aeronautical Information Services in Support of the National Airspace System

- 1. Purpose of This Notice.** This notice defines a new process for Flight Standards District Offices (FSDO) to review, submit, and revise aeronautical data to the Aeronautical Information Services (AIS) Aeronautical Data Team (AJV-A3) in support of the National Airspace System (NAS) Miscellaneous Activity Areas (MAA) (Long Term Aerobatic Practice Areas (LT APA), Gliders, Hang Gliders, Ultralight and Parachute Jumping Areas). It also establishes the minimum operation activity to be eligible for charting, and it establishes an interaction between the Federal Aviation Administration (FAA) and the aviation community relating to the submission of MAA information for charting.
- 2. Audience.** The primary audience for this notice is FSDO aviation safety inspectors (ASI), and the individuals or organizations interested in charting an MAA activity. The secondary audience includes Flight Standards divisions and branches.
- 3. Where You Can Find This Notice.** You can find this notice on the MyFAA employee website at https://employees.faa.gov/tools_resources/orders_notices. Inspectors can access this notice through the Flight Standards Information Management System (FSIMS) at <https://fsims.av.faa.gov>. Operators can find this notice on the FAA's website at <https://fsims.faa.gov>. This notice is available to the public at https://www.faa.gov/regulations_policies/orders_notices.
- 4. Explanation of Policy Changes.** These changes are being implemented to reduce the number of submission errors and to ensure the activity level is appropriate for reporting aeronautical data to the National Flight Data Center (NFDC) Office of the Assistant Secretary of Defense for charting LT APAs, Gliders, Hang Gliders, Ultralights and Parachute operations that meet the charting criteria.
- 5. Background.** The AIS Directorate of Mission Support Services is the central authority and official repository within the FAA that is responsible for the collection, verification, dissemination, and storage of aeronautical data to support NAS operations detailing the physical description, geographical position, and operational characteristics and status of all components of the NAS.

a. FAA Form 7900-11, Miscellaneous Activity Areas (MAA) Data Form, is used to submit data to the AIS at <https://nfdc.faa.gov/nfdcApps/services/formsV2/maa.jsp>. “Activity areas” describe an area that is published and/or charted to advise pilots of activity that may affect flight operations. Submitters from the aviation community are currently going directly to the AIS without a review by the FAA for complete and accurate submissions. This results in requests for charting when the activity level is below the minimum levels, and/or there are discrepancies in FAA Form 7900-11.

b. This new process requires the submitter to provide FAA Form 7900-11 for charting found in FAA Order 7900.2, Submitting Aeronautical Data to Aeronautical Information Services in Support of the National Airspace System (NAS), to their responsible Flight Standards office for the area. The FSDO will assign an ASI to verify and transcribe their request to the Aeronautical Data Team via FAA Form 7900-11. The ASI will be required to create a user name and password on the Aeronautical Data Team website. This will ensure the preparation of complete and accurate submissions, and reduce processing time.

c. The only exception is for LT APA applications that will be accomplished by AFS-800 environmental specialists in conjunction with the environmental review for the LT APA. AFS-800 will notify the responsible ASI for the LT APA that FAA Form 7900-11 has been submitted for the LT APA at the time the ASI is notified that the environmental review is complete.

6. Guidance for Operation Activity. The minimum level of activity must be documented and provided to the FAA for verification with the request for charting the activity:

- Long Term Aerobatic Practice Areas–(all LT APAs).
- Glider–one year and 400 annual flights.
- Hang Glider–one year and 400 annual flights.
- Ultralight–one year and 400 annual flights.
- Parachute Jumping Areas–one year and 1,000 annual logged jumps.

Note: FSDOs can nominate parachute jumping areas if special circumstances require charting.

Note: If a charted activity is not renewed (applies to LT APAs only) or is no longer active, it will remain on the chart for one year before it is removed. FSDOs will monitor activity areas, and if no longer active, FSDOs will notify the AIS so that charted activity can be removed from FAA databases and charts.

Note: The aviation community submitter must provide the required information to the FSDO for the activity type they are requesting to be charted.

7. Disposition. We will incorporate the information in this notice into Order 8900.1 before this notice expires. Direct questions and comments concerning the information in this notice to the General Aviation and Commercial Division, General Aviation Operations Branch at 202-267-1100 or email at 9-awa-avs-afs-environmental@faa.gov.

ORIGINAL SIGNED by

/s/ Robert C. Carty
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